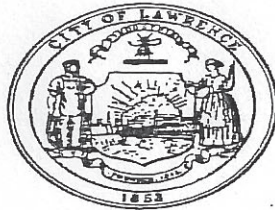


CITY OF LAWRENCE
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MEMORANDUM

TO: Robert T. Fazio, Water Commissioner
Frank L. McCann, Jr., Director of Public Works
Mark J. Andrews, Budget and Finance Director

CC: Michael J. Sullivan, Mayor

FROM: Charles D. Boddy, Jr. 

DATE: December 10, 2008

RE: Water Treatment Plant Report to DPW

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I received a copy of communication from the Massachusetts Department of Environmental Protection regarding recent alleged water treatment plant violations. The DEP issued a Unilateral Administrative Order, and imposed an administrative penalty of \$5,750.00 for the failure of the plant operator to collect a three sample distribution set for chlorite in May and August, 2008.

Please conduct an investigation to determine who is responsible for these continuing violations. If the responsible party is the vendor, remedial action should be taken. If the responsible party is a municipal employee, disciplinary action should be taken. In either case, action must be taken to prevent any further violations.